

Accessing the Shared Care Record via Mobius Single Sign On: a quick reference guide

1. Introduction

1.1. Purpose of the guide

This guide explains how to access the Mid and South Essex Shared Care Record via Mobius.

The screenshots below have been supplied by Essex Partnership University NHS Foundation Trust (EPUT). If you encounter any issues accessing the Shared Care Record, please contact your IT service desk in the usual way.

1.2. Target audience

Professionals who use Mobius and want to access the Shared Care Record.

1.3. Prerequisites and requirements

Access to Mobius and the record displayed will always be that of the patient that you are currently viewing in the clinical system.

1.4. About access to the Shared Care Record

Access to the Shared Care Record is granted via single sign-on when you are signed into your own records system. This means that you do not need any additional login details and will only be able to view the Shared Care Record for the person whose record you are currently viewing.

If you encounter any issues accessing the Shared Care Record, please contact your IT service desk in the usual way.

Please note that the record shown is a test patient and does not contain any personal identifiable information.

2. Step-by-step instructions

2.1. Launch Mobius by clicking on the Mobius desktop icon



2.2. Log into Mobius

EPUT MOBIUS 3.1

Username

Password

Login

2.3. Search for a patient and double-click to open the patient record.

Search for patient
client

No planned activity	CLIENT, ALPHA-DUMMY (MRS)	Hospital# 50175731
DOB 11 Nov 2011E(13y) GENDER Female		   
No planned activity	CLIENT, ALPHA-EXAMPLE (MR)	Hospital# 50175684
DOB 11 Jan 1945(80y) GENDER Male		  
No planned activity	CLIENT, ALPHA-SAMPLE (MRS)	Hospital# 50175705
DOB 01 Jan 1970(55y) GENDER Female		   

2.4. The patient record is displayed.

CLIENT, ALPHA-DUMMY (MRS)  Born 11 Nov 2011E(13y) NHS No. Hospital No. 50175731

Significant Events

Search for document...

Feb 2025

Nov 2022

Welcome to the new Significant Events Screen: Added 26 Feb 2025 By Trust Management

Please note that the significant events screen is an aide for decision making and the full patient record should still be viewed. This screen will show events added from 31/08/17 onwards. If you need to add any retrospective events, please open a relevant form that has the significant events toolbar on it and complete that form. To view patient documents please click on the Document Icon in the toolbar to the right of the eForm button.

Harm to others/property: Added 23 Nov 2022 By Kevin Miller

4.1-00-CP Continuation Sheet

Harm To Self: Added 23 Nov 2022 By Kevin Miller

4.1-00-CP Continuation Sheet

2025

2022

2021

2020

2019

Unselect All

Welcome to the new Significant Events Screen

Harm to others/property

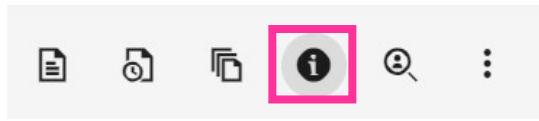
Harm To Self

Physical health

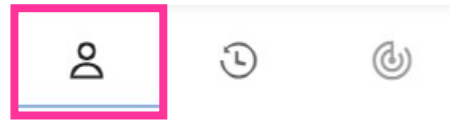
Forensic

Adverse Life Events

2.5. Click on the Patient Information Module (PIM) view icon, then click the Patient View.

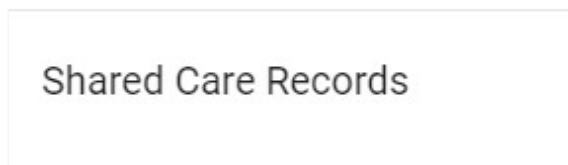


PIM view icon

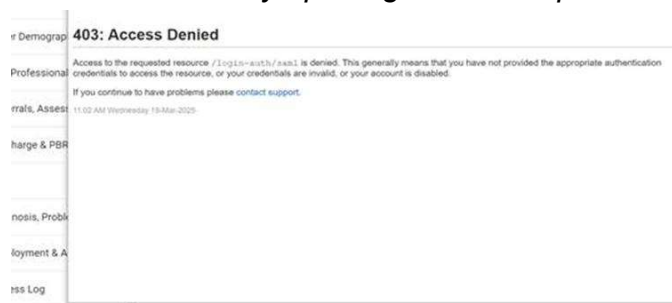


Patient View icon

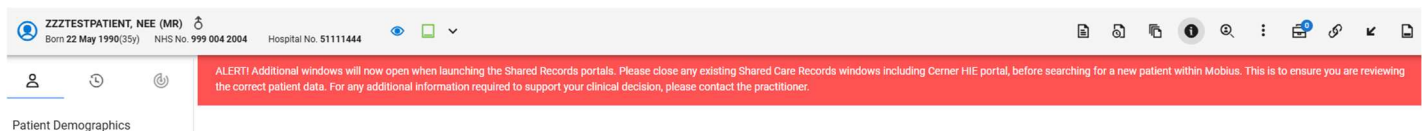
From the list presented to you in the Patient View, open the shared care record by selecting the 'Shared Care Records' option.



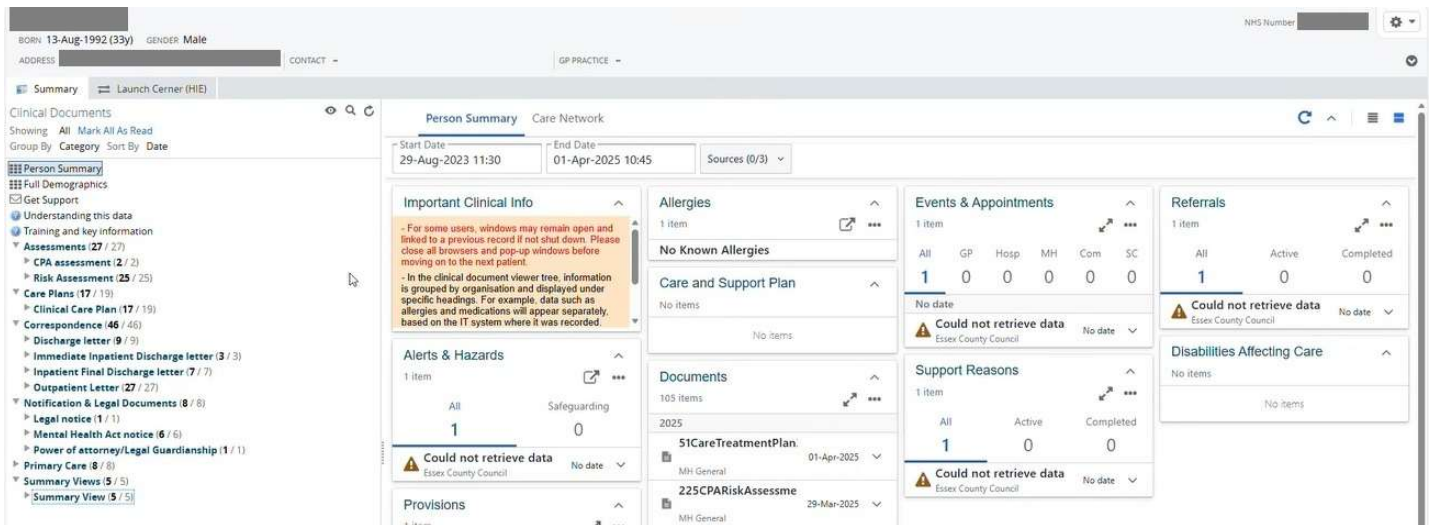
Note: When clicking on ShCR on the left menu from Mobius is you see **403 Access Denied**, Close this window and re-tr-y opening the ShCR portal.



ALERT! Additional windows will now open when launching the Shared Records portals. Please close any existing Shared Care Records windows including Cerner HIE portal, before searching for a new patient within Mobius. This is to ensure you are reviewing the correct patient data. For any additional information required to support your clinical decision, please contact the practitioner.

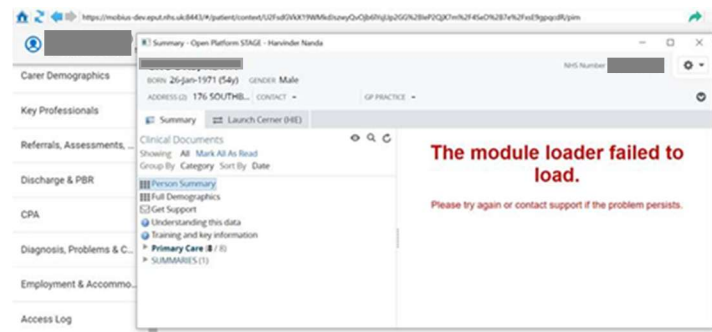


2.6. The person's shared care record will be displayed.

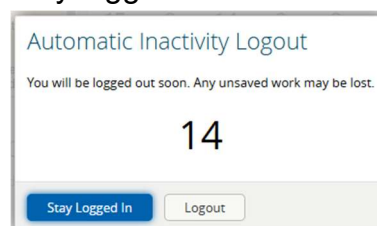


Note: If you see  Could not retrieve data Essex County Council No date this will indicate that no data has been found from that sharing partner.

Note: When ShCR has loaded if you see **Module loader failed to load** Close the window and re-try. If this does not work, try moving between partner information in the ShCR portal and come back to Person Summary.



The Orion portal has a 5-minute time-out process. If MSE Shared Care remains idle for 5 minutes, a 15-second timeout window will appear, even if you are in the Cerner HIE (SNEE) portal. Click on 'Stay logged in' for both windows to remain open.



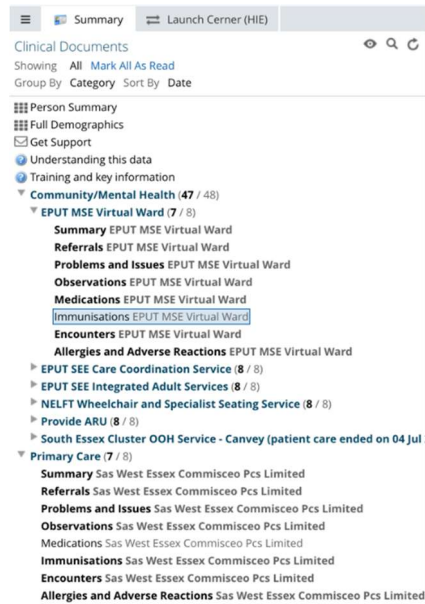
If you miss it, both Windows will close and Cerner will have the following message in the Window:



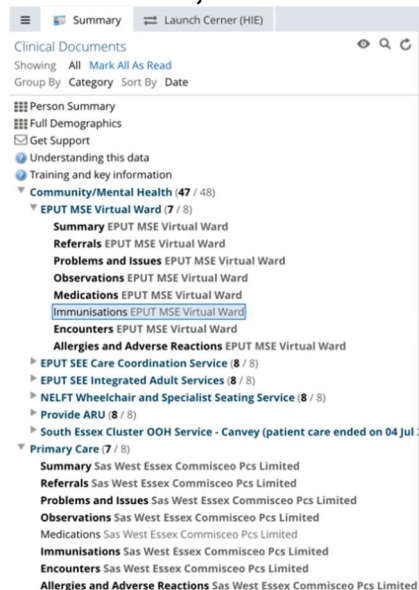
The answer to your request is located [here](#).

3. Step-by-step instructions Navigating the clinical record.

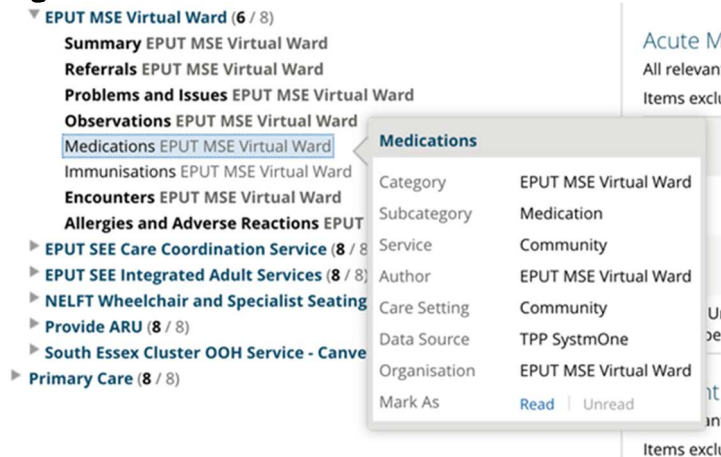
- 3.1. Information in the **clinical document viewer tree** is arranged by organisation first, and then type of information. This is accessible from on the left-hand side of the screen.



- 3.2. When you expand the organisation folders, you will be presented with subfolders which include **summary, referrals, problems and issues, observations, medications, immunisations, and encounters**.



- 3.3. Hovering your mouse over a subfolder will present further information, including **category, subcategory, service, author, care setting, data source and organisation**.

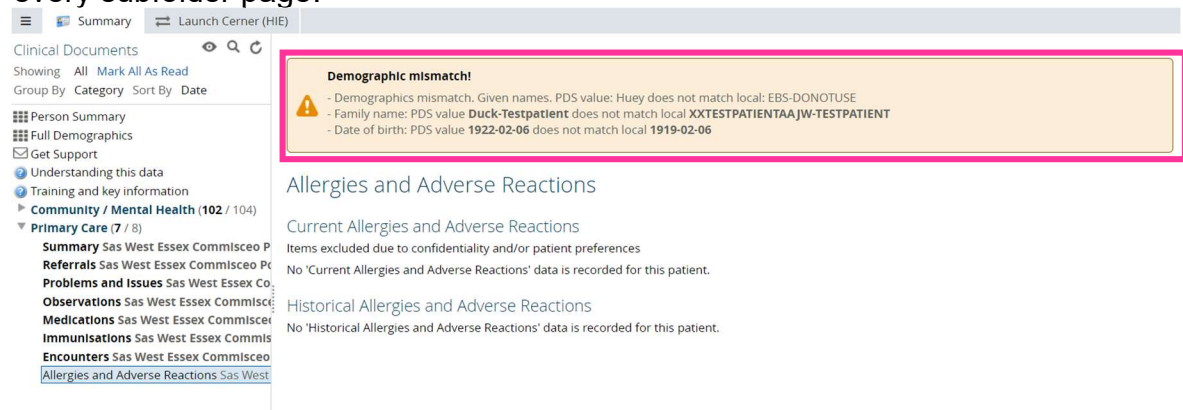


The screenshot shows a list of subfolders under 'EPUT MSE Virtual Ward (6 / 8)'. A tooltip is displayed over the 'Medications' subfolder, showing the following details:

Category	EPUT MSE Virtual Ward
Subcategory	Medication
Service	Community
Author	EPUT MSE Virtual Ward
Care Setting	Community
Data Source	TPP SystmOne
Organisation	EPUT MSE Virtual Ward
Mark As	Read Unread

4. Demographic mismatch alert

- 4.1. If the demographic information provided by one IT system that does not match what is provided by another, a **demographic mismatch alert** will appear at the top of every subfolder page.



The screenshot shows a patient record page for 'Community / Mental Health (102 / 104)'. A red-bordered alert box is displayed at the top, titled 'Demographic mismatch!'. The alert contains the following information:

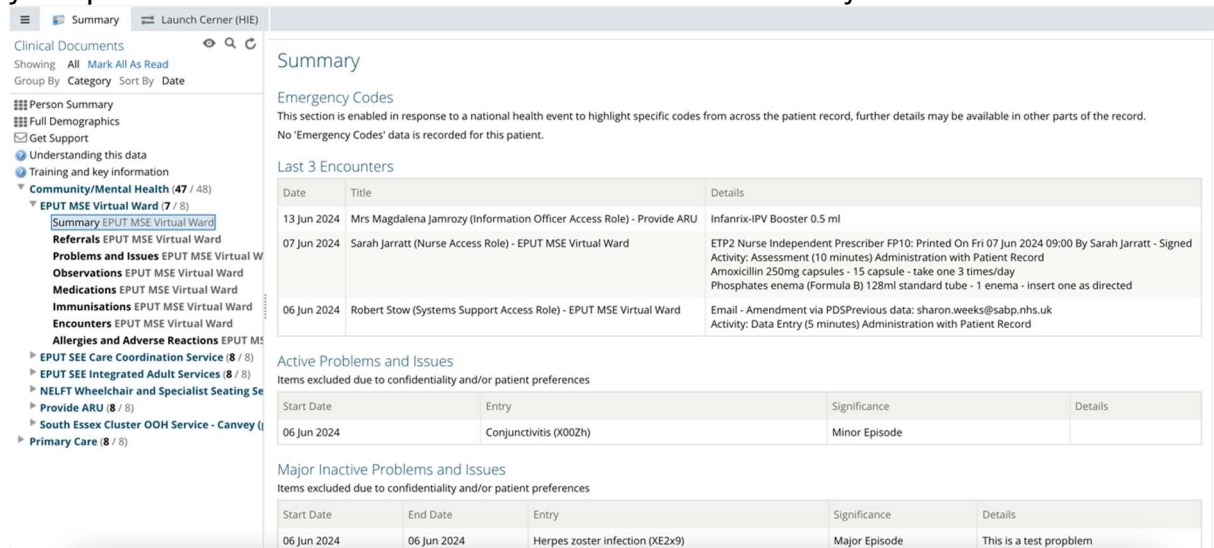
- Demographics mismatch. Given names: PDS value: Huey does not match local: EBS-DONOTUSE
- Family name: PDS value: Duck-Testpatient does not match local: XXTESTPATIENTAJW-TESTPATIENT
- Date of birth: PDS value: 1922-02-06 does not match local: 1919-02-06

Below the alert, the page shows the 'Allergies and Adverse Reactions' section, which is currently empty.

- 4.2. If you encounter this alert, please follow your standard procedures to verify the information with the person you are caring for, ensuring that the correct data is used throughout their care journey. You may want to update inaccurate data within your own IT system.

5. Summary subfolder within clinical document viewer tree

- 5.1. When you select **summary subfolder**, it will display the following information. When you open the next document the first will close automatically.



The screenshot shows the 'Summary' subfolder selected in the left-hand navigation pane. The main content area displays the following information:

Emergency Codes
This section is enabled in response to a national health event to highlight specific codes from across the patient record, further details may be available in other parts of the record.
No 'Emergency Codes' data is recorded for this patient.

Last 3 Encounters

Date	Title	Details
13 Jun 2024	Mrs Magdalena Jamroz (Information Officer Access Role) - Provide ARU	Infanrix-IPV Booster 0.5 ml
07 Jun 2024	Sarah Jarratt (Nurse Access Role) - EPUT MSE Virtual Ward	ETP2 Nurse Independent Prescriber FP10: Printed On Fri 07 Jun 2024 09:00 By Sarah Jarratt - Signed Activity: Assessment (10 minutes) Administration with Patient Record Amoxicillin 250mg capsules - 15 capsule - take one 3 times/day Phosphates enema (Formula B) 128ml standard tube - 1 enema - insert one as directed
06 Jun 2024	Robert Stow (Systems Support Access Role) - EPUT MSE Virtual Ward	Email - Amendment via PDS Previous data: sharon.weeks@sabp.nhs.uk Activity: Data Entry (5 minutes) Administration with Patient Record

Active Problems and Issues
Items excluded due to confidentiality and/or patient preferences

Start Date	Entry	Significance	Details
06 Jun 2024	Conjunctivitis (X00Zh)	Minor Episode	

Major Inactive Problems and Issues
Items excluded due to confidentiality and/or patient preferences

Start Date	End Date	Entry	Significance	Details
06 Jun 2024	06 Jun 2024	Herpes zoster infection (XE2x9)	Major Episode	This is a test problem

- 5.2. When you select **referral subfolder**, it will display the following information.

Referrals

All relevant items

Date	From	To	Priority	Details
06 Jun 2024	Unknown Referral Source	EPUT MSE Virtual Ward	Normal	Community Virtual ward

- 5.3. When you select **problems and issues subfolder**, it will display the following information.

Problems and Issues

Section includes problem and summary items.

Active Problems and Issues

All relevant items

Items excluded due to confidentiality and/or patient preferences

Start Date	Entry	Significance	Details
06 Jun 2024	Conjunctivitis (X00Zh)	Minor Episode	

Major Inactive Problems and Issues

All relevant items

Items excluded due to confidentiality and/or patient preferences

Start Date	End Date	Entry	Significance	Details
06 Jun 2024	06 Jun 2024	Herpes zoster infection (XE2x9)	Major Episode	This is a test problem

Other Inactive Problems and Issues

All relevant items

Items excluded due to confidentiality and/or patient preferences

No 'Other Inactive Problems and Issues' data is recorded for this patient.

5.4. When you select **observations subfolder**, it will display the following information.

Observations

All relevant items

Date	Entry	Value	Range	Details
06 Jun 2024	Temperature	37 C		
06 Jun 2024	Blood oxygen saturation	98 %		
06 Jun 2024	Respiratory rate	20 breath/min		
06 Jun 2024	Alcohol intake	20 Units/Week	< 14	
06 Jun 2024	Pulse rate	80 bpm		
06 Jun 2024	Heart rate	60 BPM		
06 Jun 2024	O/E - height	1.9 m		
06 Jun 2024	O/E - weight	120 Kg		
06 Jun 2024	O/E - Systolic BP reading	130 mmHg		
06 Jun 2024	O/E - Diastolic BP reading	90 mmHg		
06 Jun 2024	Body mass index - observation	33.24 Kg/m ²		

5.5. When you select **medications subfolder**, it will display the following information.

Medications

Acute Medication (Last 12 Months)

All relevant items

Items excluded due to confidentiality and/or patient preferences

Type	Start Date	Medication Item	Dosage Instruction	Quantity	Scheduled End Date	Days Duration	Additional Information
Acute	07 Jun 2024	Phosphates enema (Formula B) 128ml standard tube	insert one as directed	1 enema	08 Jun 2024	1	
Acute	07 Jun 2024	Amoxicillin 250mg capsules	take one 3 times/day	15 capsule	12 Jun 2024	5	
Acute - Unknown Prescriber	06 Jun 2024	Vitamin B compound strong tablets	500mg	28			

Current Repeat Medication

All relevant items

Items excluded due to confidentiality and/or patient preferences

No 'Current Repeat Medication' data is recorded for this patient.

Discontinued Repeat Medication

5.6. When you select **immunisations subfolder**, it will display the following information.

Immunisations

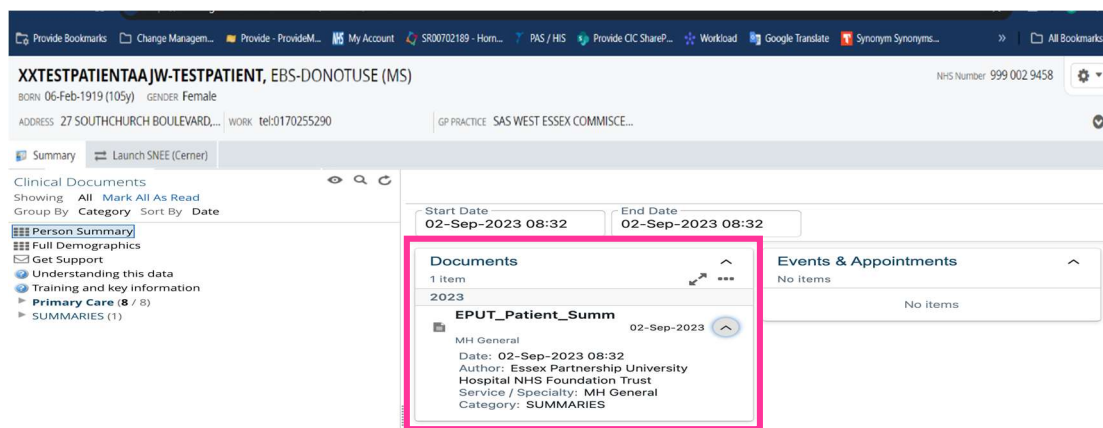
Date	Vaccination	Part	Contents	Details
13 Jun 2024	Infanrix-IPV	Booster	DIPHTHERIA, PERTUSSIS, POLIO, TETANUS	
06 Jun 2024	Fluenz Tetra (AstraZeneca UK Ltd)	1	INFLUENZA	
02 Mar 2018	Rotarix	1	ROTAVIRUS	
27 Feb 2018	Zostavax	1	VARICELLA-ZOSTER	
27 Feb 2018	Pneumococcal Polysaccharide Vaccination (sanofi pasteur MSD Ltd)	1	PNEUMOCOCCAL	
21 Sep 2016	Zostavax	1	VARICELLA-ZOSTER	
16 Sep 2016	Influvac sub-unit (Abbotts)	1	INFLUENZA	
13 Oct 2009	Inactivated Influenza Vaccine (Split Virion) BP (Sanofi Pasteur MSD)	1	INFLUENZA	

5.7. When you select **encounters subfolder**, it will display the following information.

Encounters
All relevant items

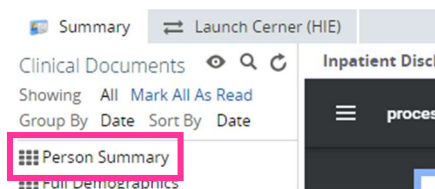
Date	Title	Details
13 Jun 2024	Mrs Magdalena Jamroz (Information Officer Access Role) - Provide ARU	Infanrix-IPV Booster 0.5 ml
07 Jun 2024	Sarah Jarratt (Nurse Access Role) - EPUT MSE Virtual Ward	ETP2 Nurse Independent Prescriber FP10: Printed On Fri 07 Jun 2024 09:00 By Sarah Jarratt - Signed Activity: Assessment (10 minutes) Administration with Patient Record Amoxicillin 250mg capsules - 15 capsule - take one 3 times/day Phosphates enema (Formula B) 128ml standard tube - 1 enema - insert one as directed
06 Jun 2024	Robert Stow (Systems Support Access Role) - EPUT MSE Virtual Ward	Email - Amendment via PDS Previous data: sharon.weeks@sabp.nhs.uk Activity: Data Entry (5 minutes) Administration with Patient Record
06 Jun 2024	Emma Kokas (Systems Support Access Role) - EPUT MSE Virtual Ward	SMS Message Consent - Consented Address Changed From: '28 Cliff Parade, Leigh-on-Sea S59 1BB' Activity: Data Entry (5 minutes) Administration with Patient Record Mobile telephone number: 07813 146470 Amendment via PDS
06 Jun 2024	Robert Stow (Systems Support Access Role) - EPUT MSE Virtual Ward	Activity: Data Entry (5 minutes) Administration with Patient Record
06 Jun 2024	Robert Stow (Systems Support Access Role) - EPUT MSE Virtual Ward	Sensitivity: GABAPENTIN - Stomach Cramps Fluenz Tetra (AstraZeneca UK Ltd) 1 0.2ml Vaccination Consent: INFLUENZA (Verbal consent) Activity: Nursing intervention (30 minutes) Face to face with Patient Activity: Patient Related Administration (10 minutes) Administration with Patient Record Activity: Medication Guidance (20 minutes) Face to face with Patient Referral Form to Dr Huey Duck-Testpatient Vitamin B compound strong tablets - 28 - 500mg

5.8. Documents can be accessed within the Person Summary Panel View as well.



The screenshot shows a patient summary panel for 'XXTESTPATIENTAJW-TESTPATIENT, EBS-DONOTUSE (MS)'. The 'Clinical Documents' section is expanded, and the 'Documents' subfolder is highlighted with a pink box. The document list shows one item: 'EPUT_Patient_Summ' dated '02-Sep-2023 08:32'. The document details are visible, including the author 'Essex Partnership University Hospital NHS Foundation Trust' and the category 'SUMMARIES'.

5.9. After viewing the document click on Person Summary to return to the panel view.



The screenshot shows the patient summary panel with the 'Person Summary' button highlighted with a pink box. The button is located in the 'Clinical Documents' section, below the 'Showing' and 'Group By' filters.

Note: Users may find that some scanned documents from Mobius contain blank pages. Please ensure that you take note of ALL pages, as some patient information may follow on from the blank pages.

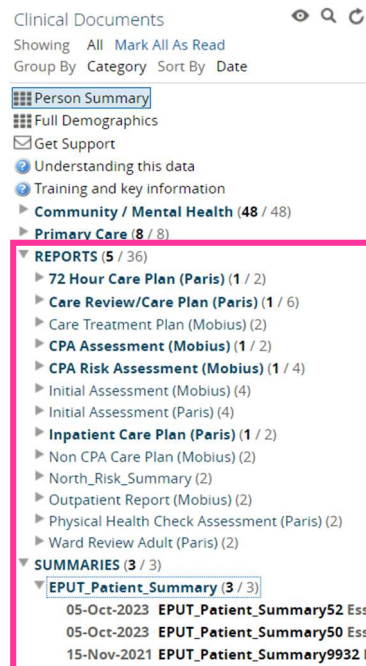
6. Locating data from EPUT services

EPUT provides acute mental health services and community health services. Data from these services comes from different IT systems and is organised into different sections within the clinical document viewer tree. Users will find data from various EPUT services located in separate folders:

6.1. EPUT community health data can be found under the **Community/Mental Health** section.



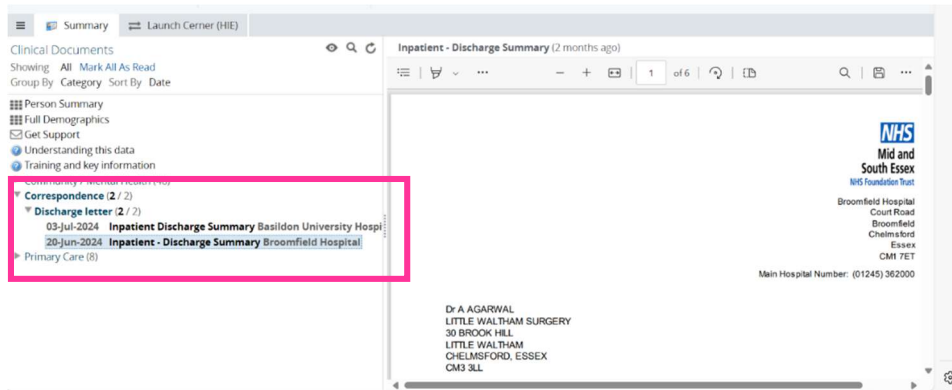
6.2. EPUT acute mental health data can be located under the **Reports and Summaries** sections.



Note: EPUT are working towards sharing more MH patient data with the MSE Shared Care record. Please look out for additional categories and sub-folders in the near future.

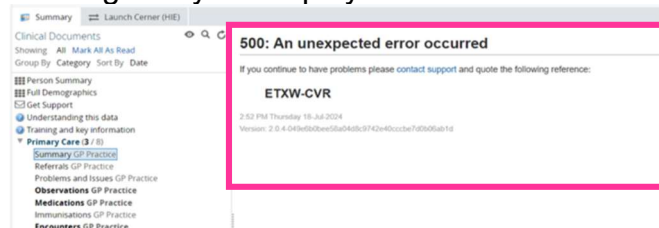
7. Locating MSEFT discharge summaries letters

- 7.1. To view **discharge summaries and letters** from Mid and South Essex Foundation Trust (MSEFT), navigate to the **correspondence** section within the clinical document viewer.



8. Error message when accessing primary care data

- 8.1. Primary care data is shared via GP Connect. In the unlikely event that a person is not registered with a GP practice that has enabled GP Connect sharing, the following message may be displayed:



This message typically indicates one of the following:

- The patient is registered with a GP practice outside of Mid and South Essex (MSE), Suffolk and North East Essex (SNEE), or Hertfordshire and West Essex (HWE), and the Shared Care Record cannot retrieve GP Connect data.
- The patient has moved to a new area and is no longer registered with a GP practice that has enabled GP Connect sharing.

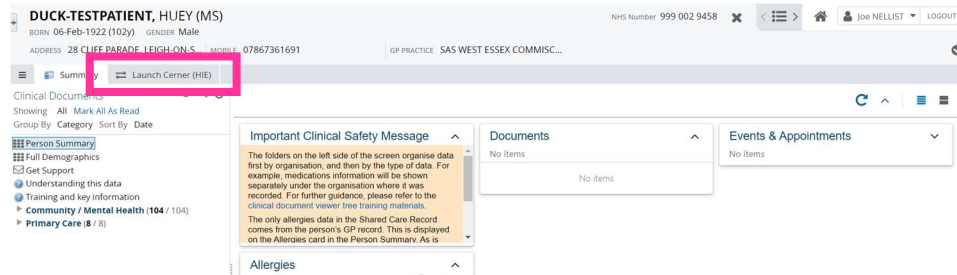
- 8.2. In these cases, GP data will not be available, and the error message will appear in the summary section under primary care.

Accessing information beyond Mid and South Essex

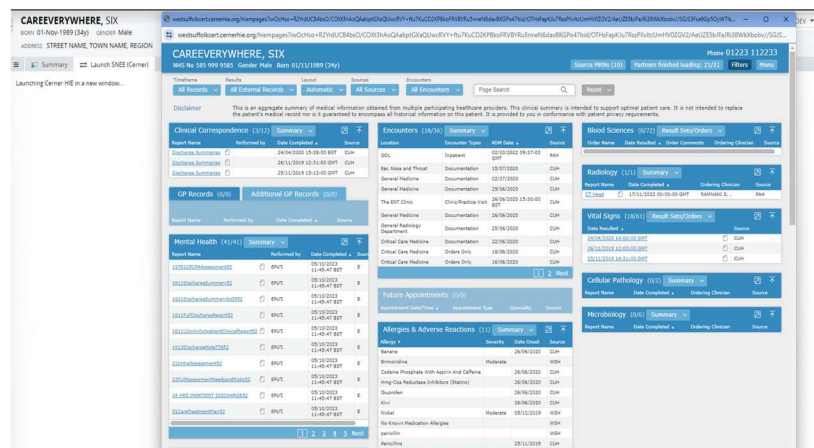
You can still access patient information from East of England and Greater London via the Cerner Health Information Exchange (HIE) / SNEE Shared Care Record. The direct link to this is now located in MSE Shared Care Record, helping teams navigate between local and regional information more easily.

9. Launching the Cerner Health Information Exchange (HIE) / SNEE Shared Care Record portal

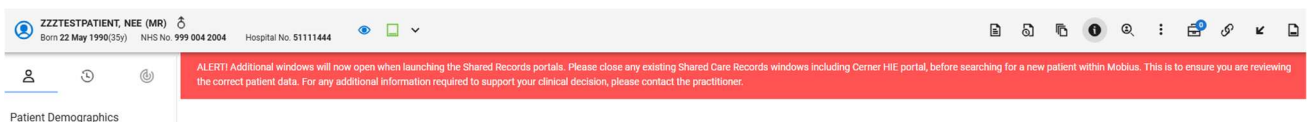
- 9.1. Load an individual's record in the Shared Care Record.
- 9.2. Select the **Launch Cerner (HIE) / SNEE Shared Care Record** option next to the **Summary** tab.



- 9.3. The Suffolk and North East Essex Cerner Health Information Exchange (SNEE) / Cerner HIE system is launched for the patient in context.



ALERT! Additional windows will now open when launching the Shared Records portals. Please close any existing Shared Care Records windows including Cerner HIE portal, before searching for a new patient within Mobius. This is to ensure you are reviewing the correct patient data. For any additional information required to support your clinical decision, please contact the practitioner.



10. Additional resources

- **Further information:** <https://midandsouthessex.ics.nhs.uk/sharedcarerecord>
- **Contact information for feedback:** mse.sharedcarerecord@nhs.net

Access to Shared Care Records for Mobius Users

