

Freedom of Information Request

Reference Number: [EPUT.FOI.24.3821](#)
Date Received: 11 November 2024

Information Requested:

SECTION 1: Hospital Demographics

- **Please indicate your trust/hospital type and type of care:**
 - **Trust/Hospital Type:**
 - Mental Health
 - **Type of Care:**
 - Secondary
- **Total Number of Beds:** Please indicate the total number of inpatient beds in your hospital, including all types (e.g., general, ICU, maternity) if applicable.

580
- **ICU/ITU Bed Count:** How many beds are designated for intensive or high-dependency care?

Zero
- **Annual Admissions:** Please provide the total number of patient admissions in the last calendar year. If exact figures are unavailable, please provide your best estimate.

Please see EPUT annual report for admissions break down

[eput-annual-report-2023-2024-final.pdf](#)

SECTION 2: Procurement and Inventory Management

- **Formal Procurement Policies:** Does your hospital have formal policies or guidelines for medical equipment procurement?
 - Yes
 - CLP17 - Medical Devices Policy
 - CLPG17 - Appendix 1 - eSOP 1 Medical Device Procurement - SOP
- **Designated Procurement Roles:** Is there a designated individual or team responsible for managing the procurement of medical equipment? **If yes**, please provide the role(s) and a brief description of responsibilities.
 - No – there is not a specific team or individual. See the attached policies show the teams and committees the procurement goes through depending on the circumstances.

- **Inventory Review Frequency:** How often is your medical equipment inventory reviewed for excess or unused items?
 - Monthly
 - Annually
- **Primary Sources for Procurement:** What are the primary sources for your medical equipment procurement? Please indicate the proportion sourced from the NHS supply chain versus individual suppliers, and provide any additional details as applicable.

The supply route proportion will be constantly changing due to the nature of the demand. A majority of Capital Items (over £5K) would be procured via an NHS Supply Chain framework, but the nature of these frameworks mean that the order is placed directly with the supplier/manufacturer, rather than with NHS Supply Chain. For low cost, incidental items such tympanic thermometers, pulse oximeters, etc these are purchased directly from NHS Supply Chain.

By spend a majority of the supply will be from suppliers but transacted under the NHS Supply Chain framework.

By quantity of devices the majority would be supplied direct from NHS Supply Chain

SECTION 3: Waste and Disposal

- **Excess/Expired Equipment:** What percentage of your medical equipment inventory was classified as excess, unused, or expired in the last 12 months? Please provide a breakdown by equipment type, if available.

We do not record this information

- **Disposal Responsibility:** Is there a specific role or department responsible for overseeing the disposal of medical equipment? **If yes**, please provide the role(s) and responsibilities.
 - **No - there is not a specific team or individual responsible for overseeing the disposal of medical equipment. The CLP17 Medical Devices Policy and RM13 – Waste Management Policy details how the responsibility is managed within the Trust.**
- **Formal Disposal Policy:** Does your hospital have a formal policy for the disposal of medical equipment?
 - **Yes**
 - CLP17 - Medical Devices Policy
 - RM13 - Waste Management Policy
 - RMPG13a – Waste Handling Procedure
 - RMPG13c - Disposal of Surplus/Redundant Equipment
 - FP05-02 Disposal of Fixed Assets
- **Types of Commonly Disposed Equipment:** Please specify the types of medical equipment most commonly disposed of due to expiry or non-use. Include examples and approximate percentages for each type, if possible.
 - **Diagnostic devices**
 - **Monitoring equipment**

SECTION 4: Sustainability and Environmental Impact

- **Sustainability Initiatives:** Does your hospital have a sustainability initiative for recycling, reuse, or redistribution of excess or unused medical equipment?
 - **Yes - The majority of our medical equipment is leased, the contract includes the service, repair, maintenance and recycling of medical equipment. The contractor provides details of equipment recycled for the “system”.**
- **Disposal of Excess or Expired Equipment:** How does your hospital manage the disposal of excess, expired, or damaged equipment? Please provide a breakdown by disposal method and indicate the approximate amount (in tonnes) used per year for each method.
 - **Recycling**
The Trust does have a system for recycling assets within the Trust. From January 2025 the Trust will go to a managed service for assets that are not needed by a specific business unit. These assets will then be made available across the Trust for reuse, donation and or recycling.

SECTION 5: Policies and Compliance

- **Compliance with Disposal Guidelines:** How does your hospital ensure compliance with national or NHS guidelines on the disposal and management of medical equipment?
 - **Internal audits**
- **Internal Audits of Equipment Management:** Has your hospital conducted internal audits within the last 12 months to assess the management of excess medical equipment?
 - **No**

Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link
<https://eput.nhs.uk>