

## Freedom of Information Request

**Reference Number:** [EPUT.FOI.24.3802](#)  
**Date Received:** 01/11/2024

### Information Requested:

#### FOI

- The total number of FOI requests received by your NHS Trust in the past three financial years.  
  

|                                         |     |
|-----------------------------------------|-----|
| <a href="#">01/04/2021 – 31/03/2022</a> | 521 |
| <a href="#">01/04/2022 - 31/03/2023</a> | 469 |
| <a href="#">01/04/2023 - 31/03/2024</a> | 572 |
- The percentage of these requests that were responded to within the statutory timeframe in the past three financial years.  
  

|                                         |     |
|-----------------------------------------|-----|
| <a href="#">01/04/2021 – 31/03/2022</a> | 85% |
| <a href="#">01/04/2022 - 31/03/2023</a> | 88% |
| <a href="#">01/04/2023 - 31/03/2024</a> | 94% |
- The number of staff members and the banding of the staff specifically dedicated to handling FOI requests.  
  
[1 band 5 \(Please note that this position also manages subject access requests\).](#)

#### SAR

- The total number of SAR requests received by your NHS Trust in the past three financial years.  
  

|                                         |     |
|-----------------------------------------|-----|
| <a href="#">01/04/2021 – 31/03/2022</a> | 280 |
| <a href="#">01/04/2022 - 31/03/2023</a> | 301 |
| <a href="#">01/04/2023 - 31/03/2024</a> | 314 |
- The percentage of these requests that were responded to within the statutory timeframe in the past three financial years.  
  

|                                         |     |
|-----------------------------------------|-----|
| <a href="#">01/04/2021 – 31/03/2022</a> | 87% |
| <a href="#">01/04/2022 - 31/03/2023</a> | 98% |
| <a href="#">01/04/2023 - 31/03/2024</a> | 97% |
- The number of staff members and the banding of the staff specifically dedicated to handling SAR requests.  
  
[1 band 5 \(Please note that this position also manages Freedom of Information requests\).](#)

4. The total number of employees within your NHS Trust

Under section 21 of the Freedom of Information Act 2000, please note that this information is publically available within the Essex Partnership University NHS Foundation Trust Annual Report 2023/24.

5. Do any of your staff at your Trust handle both FOI and SAR request simultaneously as part of their job role, if so how many staff and the banding of the staff members.

Yes as above.

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### Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link <https://eput.nhs.uk>