Freedom of Information Request

Reference Number: EPUT.FOI.23.2920
Date Received: 12 April 2023

Information Requested:

1. Please confirm if the Trust is in contract for a 'managed print service' (MPS)?
   No

2. Does this include both MFD's and Printers?
   N/A

3. Please confirm who the contract was awarded to?
   N/A

4. Please confirm procurement route used?
   N/A

5. Please confirm name of Trust employee that is responsible for the management of the printer estate for the Trust?
   The Trust does not have one person who has overall responsibility for the printer estate. Requests for new devices and the management of existing contracts sits with the procurement department. The contact is, Richard Whiteside, Head of Procurement, richard.whiteside2@nhs.net

6. How many locations does the Trust have?
   120 locations

7. How many MFD's does the Trust have?
   The Trust has 149 MFD's

8. What is the annual spend on MFD's – including lease costs, consumables, costs per click and service charges?
   MFDs are all leased and the Trust is charged a cost-per-click, and service charges on the MFDs, not on printers.

9. How many printers does the Trust have?
   The Trust has 333 printers

10. What is the annual spend on printers – including lease costs, consumables, costs per click and service charges?
    The Trust only purchase printers. MFDs are all leased and the Trust is charged a cost-per-click, and service charges on the MFDs, not on printers. Printers are purchased outright and we do have a consumable cost for these which was calculated as £250,170 including vat on printer consumables. Consumables for the photocopiers are included in the rental costs.

11. Please confirm the annual print volumes for both mono and colour pages?
    The Trust can only capture the print volumes from our MFDs as this information is

collected via remote monitoring software. The printers are not attached to this software so the information would need to be extracted from each individual device throughout the Trust and exceed the time and cost limits, as set out in the Act. The Trust is therefore applying Section 12 of the Act (where cost of compliance exceeds appropriate limit. The volumes are:

Mono prints on MFDs – 2,572,418
Colour prints on MFDs – 2,968,256

12. Please confirm the name and contact details of your Sustainability lead?
Tom Toolan Head of Sustainability
E mail: tomtoolan@nhs.net

Applied Exemption:

Section 12 (Exemption where cost of compliance exceeds appropriate limit):

(1)   Section 1(1) does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.

(2)   Subsection (1) does not exempt the public authority from its obligation to comply with paragraph (a) of section 1(1) unless the estimated cost of complying with that paragraph alone would exceed the appropriate limit.

(3)   In subsections (1) and (2) "the appropriate limit" means such amount as may be prescribed, and different amounts may be prescribed in relation to different cases.

(4)   The Secretary of State may by regulations provide that, in such circumstances as may be prescribed, where two or more requests for information are made to a public authority—

(a)   by one person, or

(b)   by different persons who appear to the public authority to be acting in concert or in pursuance of a campaign, the estimated cost of complying with any of the requests is to be taken to be the estimated total cost of complying with all of them.

(5)   The Secretary of State may by regulations make provision for the purposes of this section as to the costs to be estimated and as to the manner in which they are to be estimated

Publication Scheme:

As part of the Freedom of Information Act all public organisations are required to proactively publish certain classes of information on a Publication Scheme. A publication scheme is a guide to the information that is held by the organisation. EPUT's Publication Scheme is located on its Website at the following link https://eput.nhs.uk